

The Monthly Read Alouds Page: A How-To Guide

The **Monthly Read Alouds** page is a simple planner for the family read-aloud you want to share each month of your school year. Jot down the book and author for each month, and add extra months whenever you need them.

This guide walks through every function on the page.

The image shows a digital interface for planning read-alouds. It consists of a grid of 10 cards, one for each month from August to May. Each card has a book icon at the top, the month name in bold, and two text input fields labeled 'Book title' and 'Author'. Below the grid is a dashed box with a plus sign and the text 'Add additional month'.

Month	Book title	Author
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		
JANUARY		
FEBRUARY		
MARCH		
APRIL		
MAY		

+
Add additional month

Opening the page

From the main menu on the left, open the menu and click **Monthly Read Alouds** (its short name in the phone bar is **Read Alouds**). The page opens as a grid of month cards.

Planning a read-aloud

Each card is one month and has two boxes:

1. In **Book title**, type the book you plan to read that month.
2. In **Author**, type the author.

Your entries save on their own as soon as you click out of a box, so there is no separate save button. Leave any month blank if you have not chosen a book yet.

Adding and removing months

The grid starts with a card for each month of a typical school year. To plan beyond them:

- 1. Click **Add additional month** (the card with the +).
- 2. Choose a month from the **Choose a month** menu.
- 3. Click **Add**. A new card appears for that month. (Click **Cancel** to back out.)

Only months you have not already added are offered, and once every month is on the grid the add button is switched off.

To remove a month you added, click the ✕ in the corner of its card. (The standard school-year months cannot be removed, only left blank.)

Where your read-alouds show up

The books you plan here fill the **Monthly Read Alouds** panel of the printable **Year at a Glance** overview, so your reading plan prints alongside the rest of your year.

Quick reference

I want to...	Do this
Plan a month's read-aloud	Type the Book title and Author on that month's card
Add a month beyond the defaults	Add additional month → choose a month → Add
Remove a month I added	Click the ✕ on its card
See it all on one page	Open Year at a Glance for a printable overview