

The Family Page: A How-To Guide

The **Family** page is where you set up the foundation for your whole account: your family-wide school-year goals and each of your students. A few minutes here makes everything else in Chalk and Chart (Curriculum, Instructional Time, Grades, Portfolio, and more) work the way you expect.

This guide walks through every function on the page.

Family

Family name

Demo Family

Homeschool State

Texas

School start date

07/27/2026

Yearly hour goal

1000

Yearly days goal

180

School days per week

5

Save family

Add all required pages (1)

Texas requires records kept on: **Curriculum & Lessons**. Add them to My Frequently Used Pages for one-tap access.

Students

Add Student

- Ada

12th

0 to 100

LOGIN

Manage login

Edit

Delete
- Linus

2nd

1 to 4

Add login

Edit

Delete

State Requirements

Texas

Yes; governed by case law (Leeper v. Arlington ISD / TEA v. Leeper, 1994). Homeschool treated as a private school, exempt from compulsory attendance under TEC 25.086

● Required ● Recommended ● Optional

🔍 Hover over any requirement below to see the full details.

● Notification	OPTIONAL
● Attendance records	OPTIONAL
● Reading log	OPTIONAL
● Curriculum records	REQUIRED
● Student work samples	OPTIONAL
● Portfolio	OPTIONAL
● Standardized testing	OPTIONAL
● Annual evaluation	OPTIONAL
● Immunization / health records	OPTIONAL

DEADLINES

No state-set deadlines.

AT A GLANCE

COMPULSORY AGE

6-18 (age 6 by Sept 1 through under 19th birthday; TEC 25.085)

INSTRUCTION

None specified (no required days/hours)

REQUIRED SUBJECTS

Five required: reading, spelling, grammar, mathematics, good citizenship

RECORD RETENTION

Not specified (keeping records/transcripts recommended)

[Official state resources](#)

[State homeschool organization](#)

Disclaimer: This information is provided as a general educational resource and is not legal advice. Homeschool laws and regulations may change. Families should verify current requirements with their state's Department of Education or applicable homeschooling authority.

Opening the Family page

From the main menu on the left, click **Family**. On a phone, tap **Family** in the bottom bar. The page has two sections: **Family** settings at the top, and your **Students** below.

Part 1: Family settings

This card holds the details that apply to your whole homeschool for the year.

Family

Family name	Homeschool State
Demo Family	Texas ▼
School start date	Yearly hour goal
07/27/2026 📅	1000
Yearly days goal	School days per week
180	5

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Field	What it does
Family name	The name shown on your dashboard and printed at the top of your Portfolio.
Homeschool State	The US state (or the District of Columbia) you homeschool in. Choosing one fills in the State Requirements card (below) and sets the state shown first on the Requirements by State page.
Yearly hour goal	Your target number of instructional hours for the year. It powers the progress rings on the Instructional Time page and in the Portfolio. Leave it blank if you don't track to an hour goal.
Yearly days goal	Your target number of school days for the year, shown the same way as the hour goal.
School start date	The first day of your school year. The Portfolio and Calendar use it to frame your year.
School days per week	How many days a week you typically teach (1–7). Used to project your progress across the year.

To save your changes: update any field, then click **Save family**. The button briefly reads "Saving..." and your changes take effect immediately.

Tip: The hour and days goals are optional and independent. You can set one, both, or neither. If a goal is blank, the matching progress ring simply shows "no goal set."

Part 2: State Requirements

Once you pick a **Homeschool State**, a **State Requirements** card appears on the right side of the Family page. It gives you an at-a-glance summary of what your state expects: notification, testing, evaluation, and recordkeeping, each marked **Required** (green), **Recommended** (amber), or **Optional** (grey), along with any state deadlines.

State Requirements

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Click any requirement to expand its full details; click it again to collapse. For the complete reference, including official source links and the finer print, open the **Requirements by State** page (under Community & Resources), which has its own how-to guide.

Note: This information is a general educational resource, not legal advice. Homeschool rules change and vary by district, so always confirm the current requirements with your state's official sources before you act.

Add your state's required pages

Once you pick a **Homeschool State**, an **Add all required pages** button appears in the Family card next to **Save family**. It lists the record-keeping pages your state requires and, with one click, pins them to **My Frequently Used Pages** at the top of your left-hand menu so the records you need are always a tap away. States that mandate no ongoing records show no button.

Choosing how to track time. If your state requires attendance or a set number of days or hours of instruction, a question appears first: keep it on the **Calendar**, on **Instructional Time**, or **both**. Pick whichever you plan to use, and the button pins that page (or pages). Both tools can satisfy the requirement, so this is your choice; it defaults to **Both**.

Where work samples go. If your state requires student work samples, the list includes the **Gallery**, since that is where you log photos of a student's work. (The **Portfolio** is still listed when your state separately requires a portfolio or an annual evaluation.)

Part 3: Students

Add one entry for each child you're homeschooling. Everything else in the app (lessons, reading, time, grades, gallery photos) is organized by student.

Students

Add Student

●

Ada

12th

0 to 100

LOGIN

Manage login

Edit

Delete

●

Linus

2nd

1 to 4

Add login

Edit

Delete

Each student row shows, from left to right:

- A **color dot** used to identify that student across the app (on the calendar, gallery, and more).
- The student's **name**.
- Their **grade level** (for example, "5th").
- Their **grading scale** ("0 to 100" or "1 to 4").
- A green **LOGIN** badge if the student has their own login.
- Buttons to **Add login / Manage login**, **Edit**, and **Delete**.

Add a student

1. Click **Add Student** (top-right of the Students card).
2. Fill in the form:

Add student

Name

Grade level

Grading scale

0 to 100

Color

Cancel

Save

- **Name** – the student's name (required).
- **Grade level** – free text, such as **3rd** or **Kindergarten**.
- **Grading scale** – choose how this student's grades are recorded:
 - **0 to 100** – a percentage score (for example, 92%).
 - **1 to 4** – a descriptive scale: **1** Unsatisfactory, **2** Needs Improvement, **3** Satisfactory, **4** Outstanding (no percentages).
- **Color** – click the color box to pick this student's color.

3. Click **Save**. The student appears in the list right away.

Tip: You can give each student a different grading scale. For example, use "1 to 4" for a younger child and "0 to 100" for an older one.

Edit a student

Click **Edit** on a student's row to reopen the same form with their current details. Change anything you like, then click **Save**.

Edit student

Name

Ada

Grade level

12th

Grading scale

0 to 100

Color

Cancel

Save

Delete a student

Click **Delete** on a student's row. Your browser asks you to confirm because this cannot be undone. Click **OK** to remove the student, or **Cancel** to keep them.

Part 4: Student logins

You can give any student their own login. When they sign in, they see **only their own** assignments, reading log, instructional time, and grades. You stay in full control and can remove the login at any time.

Add a login

1. On the student's row, click **Add login**.
2. Fill in the form:

Add login for Linus

Give this student their own login to see their assignments. You stay in control and can remove it anytime.

Login email

student@example.com

☒ Share Student Calendar (show this student's calendar in their login)

Cancel

Create login

- **Login email** – the email address the student will use to sign in.
- **Password** – set a password of at least 12 characters. *(This field appears on the live site. Give your student this password so they can sign in.)*
- **Share Student Calendar** – tick this to also show this student's calendar inside their login. Leave it unticked to keep the calendar parent-only.

3. Click **Create login**.

Once created, the student's row shows a green **LOGIN** badge, and the button changes to **Manage login**.

Students

Add Student

	Ada	12th	0 to 100	LOGIN	Manage login	Edit	Delete
	Linus	2nd	1 to 4		Add login	Edit	Delete

Manage or remove a login

Click **Manage login** on a student who already has one.

Manage login for Ada

This student can sign in with **teststudent@chalkandchart.test** and see their own assignments, reading log, instructional time, and grades.

☒ Share Student Calendar (show this student's calendar in their login)

CloseRemove login

From here you can:

- See which **email** the student signs in with.
- Turn **Share Student Calendar** on or off at any time (the change saves immediately).
- **Remove login** – revokes the student's access. Their records stay in your account; only their ability to sign in is removed. You'll be asked to confirm.

Click **Close** when you're done.

Quick reference

I want to...	Do this
Set my year's hour/day goals	Family settings → fill goals → Save family
Change my school start date	Family settings → School start date → Save family
Add a child	Add Student → fill in → Save
Change a child's grade or color	Edit on their row → change → Save
Give a child their own login	Add login → email + password → Create login
Share a child's calendar with them	Add login / Manage login → tick Share Student Calendar
Remove a child's login	Manage login → Remove login
Remove a child entirely	Delete on their row → confirm

Screenshots use a sample "Demo Family" with two students, Ada and Linus.