

The Dashboard: A How-To Guide

The Dashboard is your home page, the first thing you see when you sign in. It gives you an at-a-glance summary of your homeschool: your school-year dates, what is scheduled this week, outstanding assignments, instructional time, recent grades, and (if you use them) upcoming reminders. Each card links to the full page for that area.

Demo Family

 Year at a glance

SCHOOL START PROJECTED END
Jul 27, 2026 Apr 16, 2027

Family baseline from all-students breaks and holidays. It does not include individual students' days off or absences. See the Calendar's student tabs for each student's date.

☐ Reorder cards

This week

Calendar →

Sun, Aug 2	Mon, Aug 3	Tue, Aug 4	Wed, Aug 5	Thu, Aug 6	Fri, Aug 7	Sat, Aug 8
-	-	-	15:00 Piano lesson 16:00 Piano lesson	-	-	-

Assignments (7)

Curriculum →

▶ ● Ada

4 lessons

▶ ● Linus

3 lessons

Needs grading (1)

Curriculum →

● Ada

ZZGrade Matilda [Book Review](#)

[Review](#)

Reminders

Reminders →

Library summer reading sign-up Aug 20, 2026

Iowa Assessments window opens Sep 15, 2026

Submit End of Year paperwork to School District May 30, 2027

Instructional time

Details →

● Ada 21 h (2%) 6 d (3%)

● Linus 0 h (0%) 0 d (0%)

Recent grades

Grades →

● Spelling test Linus English 4 - Outstanding

● Chemistry lab report Ada Science 91%

● Beowulf essay Ada English 88%

● Fractions quiz Linus Math 3 - Satisfactory

● Calculus midterm Ada Math 94%

● Constitution quiz Ada History 85%

Opening the Dashboard

The Dashboard is your landing page. To return to it any time, click the **Chalk and Chart** logo, or click **Dashboard** at the top of the left menu (on a phone, tap **Dashboard** in the bottom bar). It is mostly a read-only summary that links to the full pages, with two things you can do right here: enter a grade for a completed lesson (the **Needs grading** card) and rearrange the cards to suit you.

Year at a Glance

At the top of the Dashboard, next to your family name, is a **Year at a glance** link.

Demo Family

 Year at a glance

Click it to open a printable, one-page poster of your whole school year: your dates, goals, weekly schedule, curriculum, breaks, and monthly read-alouds, all pulled together automatically. From there you can print it or save it as a PDF. See the **Year at a Glance** guide for the details.

School-year summary

If you have set a school start date on the Family page, the top strip shows your **School start** date and, once you have also set a days-per-week and a yearly days goal, your **Projected end** date (the same projection the Calendar uses).

Demo Family

 Year at a glance

SCHOOL START PROJECTED END
Jul 27, 2026 Apr 16, 2027

Family baseline from all-students breaks and holidays. It does not include individual students' days off or absences. See the Calendar's student tabs for each student's date.

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This week

A seven-day view (Sunday through Saturday) of the week containing today, with today's column highlighted. Each day lists its calendar activities, including weekly recurring ones, with start times. Use **Calendar** in the corner to open the full Calendar.

This week

Calendar →

Sun, Aug 2

Mon, Aug 3

Tue, Aug 4

Wed, Aug 5

15:00 Piano lesson

16:00 Piano lesson

Thu, Aug 6

Fri, Aug 7

Sat, Aug 8

If nothing is scheduled, you will see "No activities scheduled this week."

Reminders

If you have turned on the **Reminders** optional page (a Scholar feature), a Reminders card shows your next few upcoming reminders with their dates. When you have something upcoming, the card gently glows to draw your eye. Use **Reminders** in the corner to open the full page.

Reminders

Reminders →

Library summer reading sign-up

Aug 20, 2026

Iowa Assessments window opens

Sep 15, 2026

Submit End of Year paperwork to School District

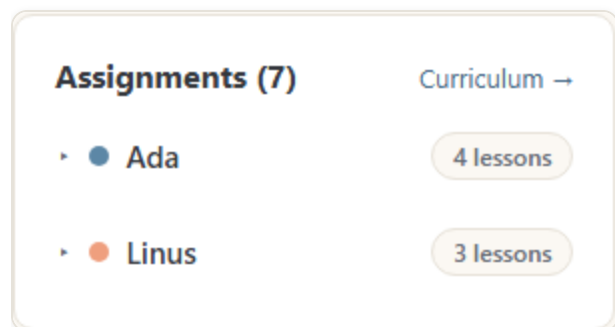
May 30, 2027

This card only appears when the Reminders page is enabled in Settings. When nothing is coming up, it shows "Nothing upcoming."

Assignments

The number in the heading is how many lessons are still incomplete. Outstanding lessons are grouped by student, each showing the lesson, its subject, and a date. If a due date is set, you see

"due" followed by that date (for example, "due Jul 7, 2026"); otherwise the lesson's scheduled date is shown. Use **Curriculum** in the corner to open the full Curriculum, where you mark lessons complete.



When everything is done, you will see "Nothing outstanding. All lessons are complete."

Needs grading

Two kinds of work land in the **Needs grading** card, grouped by student. This card sits next to your other cards, glows to catch your eye, and only shows when something is waiting.

- A **completed lesson** with no grade yet, whether you marked it complete on the Curriculum page or a student checked it off from their own login.
- A **worksheet a student submitted** from their **Submit an Assignment** card (a Book Review or a Field Trip Journal). Each shows the student and what they turned in, with a **Review** button.

To grade a lesson without leaving the Dashboard, type the grade in the box on that lesson's row (for a 1 to 4 student, pick from the dropdown) and click **Save**. That records a real grade for the student (so it shows on the Grades page under **All grades**, counts toward the **Progress by subject** averages, and can be included in the Portfolio) and clears the lesson from the list. For a submitted worksheet, click **Review** to read what the student wrote and, optionally, record a grade for it against a subject. You can also click **Curriculum** in the corner to open the full page.

Instructional time

A per-student summary of hours logged and days attended, each shown against your yearly goals as a percentage (when goals are set on the Family page). Use **Details** to open the full Instructional Time page.

Instructional time		Details →
● Ada	21 h (2%) 6 d (3%)	
● Linus	0 h (0%) 0 d (0%)	

Recent grades

Your six most recent grades, each showing the student's color dot, the title, student, subject, and the grade (a percentage or a 1 to 4 label, depending on that student's scale). Use **Grades** in the corner to open the full Grades page. Before you have entered any grades, it shows "No grades recorded yet."

Recent grades		Grades →
● Spelling test	Linus English	4 - Outstanding
● Chemistry lab report	Ada Science	91%
● Beowulf essay	Ada English	88%
● Fractions quiz	Linus Math	3 - Satisfactory
● Calculus midterm	Ada Math	94%
● Constitution quiz	Ada History	85%

Rearranging your cards

The **This week** strip stays pinned across the top, and the cards below it (Assignments, Needs grading, Recent grades, Reminders, and Instructional time) can be arranged in whatever order you like.

1. Tick **Reorder cards** at the top of the Dashboard.

2. Rearrange them:

- **On a computer:** drag a card and drop it where you want it.
- **On a phone or tablet:** each card shows small ◀ and ▶ arrows in reorder mode; tap them to move a card left or right (dragging is not available on touch screens).

3. Tick **Save layout** when you are happy.

Your layout is saved to your account, so it looks the same on every device you sign in on. Untick **Reorder cards** without saving to discard the changes.

Quick reference

I want to...	Do this
Return to the Dashboard	Click the logo, or Dashboard in the menu
Open the printable year overview	Click Year at a glance at the top of the Dashboard
See my projected end date	Set school start, days per week, and a yearly days goal on Family
Open the full page for a card	Click the link in that card's corner (Calendar, Curriculum, Details, Grades, Reminders)
Grade a completed lesson	Enter the grade in the Needs grading card and click Save
Rearrange the cards	Tick Reorder cards , drag (computer) or tap the arrows (phone/tablet), then Save layout
Show the Reminders card	Turn on Reminders in Settings → Optional pages

Screenshots use a sample account ("Demo Family").